

CHAPARRAL POINTE ADULT VILLAGE

MINUTES OF THE BOARD OF DIRECTORS' MEETING HELD ON THURSDAY, AUGUST 2, 2018 AT 4:00 P.M. AT UNIT 15

In attendance: Eileen Bailey, Jason Dutton, Heather Chamberlain and John Cox (Westview Consulting)

The first draft of the new Reserve Fund Study was discussed; specifically decks, window trim, insulation and venting, roofs and windows. Dollar amount and year changes will be made in some of these areas. John Cox will send a new draft to Jason on Tuesday, August 7th. Further discussion and changes will likely be made after that date.

A quote in the amount of approximately \$200 from Summit for two 15km signs to be installed at the two entrance ways of the condo was approved. Madonna will be asked to notify Summit to go ahead with the work.

A quote in the amount of \$4,725 from Rush Roofing to install drip edges was approved. The money will come out of the Reserve Fund. Eileen will also get a quote from Rush Roofing to repair eaves troughs and downspouts.

The quote from Assiniboine in the amount of \$3,292.80 for regrading around sunken areas was approved. This is a Reserve Fund item.

A unit owner wants to replace his privacy fence. Heather will ask him to use the same material and colour as that used for Unit 10.

With respect to units 6, 98 and 137 insurance query, Jason agreed to contact Scott Burgess, Angela at FirstService and MDR with an email chain to clarify this matter.

The next Board Meeting is slated for Thursday, August 30, 2018 at 9:30 p.m.

Chairperson

Secretary