

## **Board Meeting Minutes – November 21/24**

### **Confirmation of Officers and Committee Members**

President – Joyce

Vice President – Robin

Secretary – Robin

Treasurer – Dave

Landscaping

- Cheryl

Snow Removal

- Joyce (Temporary Basis)

Asset Management/Maintenance Committee

- Darryl
- Ken

### **Roles and Responsibilities**

⇒ Joyce to circulate

### **Board Meetings**

- Schedule Meetings for the 3<sup>rd</sup> Thursday of every month

➤ First Meeting – January 16<sup>th</sup>

⇒ Plan to meet every two months.

➤ Cancel Meetings that are not required rather than attempt to schedule unplanned Meetings.

Motion for adjournment Joyce

Seconded Cheryl

**Meeting adjourned at 8:45 PM , Unit # 18**